

Advising Notes for Art, Art History, and Design Students

For All Students

- A student can take, for their degree, only six credits outside the main campus. The credits must come from an accredited, four-year college or university. Credits cannot come from a community college.
- If a student transfers to Notre Dame from another accredited 4-year institution, up to six credits of art courses approved by the Undergraduate Dean's Office can be used toward the major requirements.
- Transfer credits are approved only with the course description, syllabus, and information on contact hours, which are presented for evaluation on an eForm by the Director of Undergraduate Studies (DUS).
- No AP credits are accepted to meet Art, Art History, and Design degree requirements. ☒
- There are limited openings for seniors in Photography I.
- Double-counting rules:
 - Students graduating before 2022:
 - One course may be double-counted one time to fulfill a second major, supplemental major, or minor requirement and a University or college requirement. No course may be double-counted between majors and minors or between a first major and University or college requirements.
 - Students graduating in or after 2022:
 - Please go to: <https://al.nd.edu/advising/academic-policies/credit-policies/> for policies on double-counting.
- Freshmen university seminar in Art History, by definition, fulfills a University or college requirement and is NOT counted for BA/BFA Art History requirements.
- In order for a student to get credit for an internship, both the Director of Undergraduate Studies and the student's faculty advisor must OK the action. The faculty advisor must contact the DUS and outline the student's internship before the internship will be granted credit. See the Internship guidelines available in the department office (Riley 306). Students may not get credit for an internship if he/she has been paid for that internship.
- Students pursuing double majors must complete the College requirements for their primary major and will be awarded their degree by that College. Their secondary major will not earn a degree but will be listed as a major on their transcript. For example, a student in the Business College who also pursues a major in Visual Communication Design will earn their BBA, but they will not also have a BA from Arts & Letters.

- Students pursuing a dual degree must complete College requirements in *both* colleges they are completing majors in. For example, a student completing dual degrees in Mechanical Engineering and Industrial Design will be required to complete College requirements for both the College of Engineering and the College of Arts & Letters. Students who complete dual degrees will receive degrees from both Colleges separately (i.e. B.S. from Engineering and B.A. in Arts & Letters).
- A student cannot take a class in their major as Pass/Fail (P/F), nor may they take a class P/F to count to the University and College requirements. If the student is not a major and is taking the course as an elective, then she/he can take the course P/F.

For all Art and Design Students

- All foundational courses (2D, 3D, Drawing I) must be taken before a student's final senior year. Ideally, these should be taken freshman or sophomore year.
 - Photography I and VCD I are also restricted to seniors.
- A former Architecture major can use ARCH 11011: Graphics I: Drawing as fulfilling the Drawing I requirement. The student cannot use this course if he/she is still using it for an architecture degree.

For Art History Students

- The College Fine Art Elective is NOT met by the BA degree. BA students must take a fine arts course in a fine arts area — either FTT, Creative Writing, Music, Studio, Design, or Art History.
- Only one course (three credits) in Art History taken in a foreign program, exclusive of the Rome Program, may be counted towards fulfilling the major or minor requirement. This course may only be used as an "Option." If a student participates in a full-year Foreign Study program (e.g. Angers and Bologna), then up to 6 credits may be counted towards the major. These will normally be considered as "Options."

For BFA Students

- BFA's must take Photography I before their senior year. There are limited openings for seniors in Photography I.
- BFA candidates may take 6 hours of art history while studying abroad. Transfer credits are approved by the department chair.