

# Wrappe Family Summer Internship Grant

## Department of Art, Art History & Design

The Wrappe Family Endowment has established a summer internship grant for undergraduate students enrolled in the Department of Art, Art History, and Design. Students will apply directly to the department, and applications will be evaluated by a committee of faculty led by the department chair. This grant is intended to offset the costs associated with accepting internships.

### Eligibility:

- Only full-time, department majors who are rising seniors may apply. (One must apply in the spring of their junior year and complete the internship during the summer prior to their senior year.)
- Students must have a summer internship offer from a recognized internship program in order to apply for funding.
- Employment must be on a full-time basis (30-40 hours per week) for a minimum of 8 weeks in the United States, 7 weeks abroad. However, internships that are shorter than 8 weeks, but longer than 3 weeks, may qualify for funding; eligibility to be determined.
- Funding is for expenses incurred as a result of participating in a recognized internship program. Applicants can receive up to \$5000 per internship. Both paid and unpaid internships can be supported through this fund, but funding is intended to alleviate the living costs associated with accepting an internship; it is not to supplement a salary.
- Internship must be related to careers in art, art history, or design.

To apply, please fill out the application and submit a double-spaced proposal (up to 3 pages) explaining the nature and relevance of this internship and how it relates to your post-graduation career goals, as well as a detailed budget for cost of living.

### The proposal should include:

- An **introduction** that states the relevance of the internship in regards to your career goals post-graduation.
- An **explanation of the internship** and what your responsibilities would include.
- A detailed **budget** for the cost of living for the duration of your internship.
- Any additional information or items that you feel are relevant to your application, including whether the internship is paid or unpaid.

### The budget should include:

All airfare, lodging, and related expenses that will be required to complete the internship, and the estimated cost of each item. Please specify any other sources of funding you plan to use for this travel. Grant funds may not be used for personal travel beyond the scope of the internship. Please itemize your expenses and justify the need for each expense.

**Applications are due April 10.** Please submit your application to the Department office in 306 Riley Hall. **NOTES:** Students may apply for grant funding prior to receiving internship offers. Paid internships are not allowed to receive course credit.