A | AH | D
ART, ART HISTORY & DESIGN

Internship Approval Form

All studio and design majors, and art history first majors may acquire credit toward their major through the Department of Art, Art History & Design. Art history second majors may acquire general college credits toward their degree only.

- Students must enroll for a maximum of three credits during their Notre Dame career (internships can be one, two or three credits). Students desiring several internships should register for the least amount of credits.

- Students must have faculty approval from their area of study for participating in credited internships.

- Students must keep a detailed log/written/visual journal and submit a written and/or visual account of their experience to the DUS or their faculty advisor for a grade at the conclusion of the internship. Consult with your faculty advisor before starting the internship for any specific requirements they may have in terms of this submission.

- The on-site supervisor will be required to submit an evaluation of the student performance (on this form).

- A letter grade will be given for internships, and will be determined based on your documented submission and the supervisor's evaluation.

- Students will enroll under the course numbers ARHI 45310, for art history internships; ARST 45310, for studio art internships; or DESN 45310, for design internships.

Name:			
Address:			
Phone:		Email:	
Semester of internship: Fall	Spring	Summer	Credits:
Major: Art History (first major)		Studio Art	Design

(OVER)

What experience is gained in this internship:		
Name of Company hosting the internship:		
Company Address:		
Company Phone Number:	Company Email Address:	
Supervisor Name:		
Student Name:	Signature:	Date:
Faculty Advisor Name:	Signature:	Date:
Director of Undergraduate Studies Name:	Signature:	Date:

The evaluation of the student's performance by the on-site supervisor shall be printed on this sheet or may be submitted via email to the DUS or Faculty Advisor.

Supervisor Name (print):	Signature: